



To: All Local Admission Authorities  
Essex County Council  
LB Havering  
Thurrock Borough Council  
Diocese of Chelmsford  
Diocese of Brentwood

4<sup>th</sup> November 2022

Dear Colleague

Osborne Co-operative Academy Trust is consulting on the admission arrangements for Horndon-on-the-Hill C of E Primary School for admissions starting in September 2024 onwards.

The proposed admission arrangements include how schools determine who has priority for school places (the “oversubscription criteria”).

The consultation is open from **Monday 7th November 2022** until **Monday 19th December 2022**.

If you want to give your views you must submit your response during this period.

We are consulting

- parents of children between the ages of 3 and 18
- other persons in the area who have an interest in the proposed arrangements
- all other admission authorities within the local area
- the local authority (Thurrock Borough Council/Essex County Council)
- any adjoining neighbouring local authorities

Telephone 01375 648966

Fax 01375 675814

Email [info@osborne.coop](mailto:info@osborne.coop)

Website [www.osborne.coop](http://www.osborne.coop)

Registered office St Clare's School, Butts Lane  
Stanford-le-Hope, Essex. SS17 0NW

Registered details Osborne Co-operative Academy Trust  
registered at Companies House, Cardiff.  
Company Number 7703865



## Horndon-on-the-Hill C of E Primary School (PAN 30)

### What are the proposed oversubscription criteria?

Where the number of applications for admission is greater than the published admissions number, applications will be considered against the criteria set out below:

1. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangement, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services function (see the definition in Section 22 (1) of the Children Act, 1989)
2. Priority will next be given to the children of staff in the following circumstances:
  - a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made; and/or
  - b) the member of staff is recruited to fill a vacant classroom-based post at the school for which there is a demonstrable skill shortage
3. Priority will next be given to children whose siblings\* currently attend the school and will continue to do so on the date of admission.
4. Admission of pupils who attend any named feeder nursery, infant or primary school. Nursery schools attached to infant or primary schools in the Osborne Trust are deemed to be a feeder of the school on the same site.
5. Other children by distance from the school, using straight line measurement from the home address to the main entrance of the school with priority for admission given to children who live nearest to the school as measured by using Ordnance Survey data.

\*For the purpose of allocating places, sibling means:

- Full sibling living at the same address as the applicant
- Step sibling living at the same address as the applicant
- Half sibling living at the same address as the applicant
- Long term foster sibling living at the same address as the applicant

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**Osborne**  
Co-operative Academy Trust

Chief Executive Officer Paul Griffiths MA | Honorary President Baroness Smith of Basildon

Self-help  
Self-responsibility  
Democracy  
Equality  
Equity  
Solidarity

Distances are measured from the main entrance of the child's home to the main entrance of the school as specified in the school information pack.

**How do I give my feedback?**

Please email your comments regarding Osborne Co-operative Academy Trust admission arrangements to [admissions@osborne.coop](mailto:admissions@osborne.coop)

Alternatively, you may post your response to K Draper, Trust Secretary, Osborne Co-operative Academy Trust, Butts Lane, Stanford-le-Hope SS17 0NW

Yours faithfully

P J Griffiths  
Chief Executive Officer

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