



Horndon on the Hill Church of England Primary School

Head of School Mrs. D. Bradley

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**We are all part of God's family. Through trying our best in all that we do, we find a sense of belonging.
1 Corinthians 12:27 'All of you together are Christ's body and each of you is a part of it'.**

Code of Conduct for Parent Helpers and Volunteers

Parents and community members are welcome at Horndon on The Hill Church of England Primary School. Parent helpers and volunteers enter into a partnership with the school that is based on shared responsibility and mutual respect.

The role of parent helpers and volunteers is to support pupils as directed by the classroom teacher. This may involve support in the classroom, in the school or facilitating communication between home and school.

How to become a volunteer

- Register with the school office
- Read & Agree to the Statement of Intent for Safeguarding
- Read the issued safeguarding leaflet
- Be aware that you may not always be working with your own child.

Expectations for volunteers and parent helpers in the classroom

- Avoid comparing children and their work.
- Please be respectful of all students' privacy related to their class work.
- Give all children equal time and attention where possible.
- Encourage children to be independent - we expect children to try everything themselves before we help them.
- Let the classroom teacher know if a child discusses a matter that concerns you.
- Be aware that some days/times may not suit individual classroom teachers.

Confidentiality – Your obligations and responsibilities

- Parents and volunteers are not to discuss any information they obtain at school with anybody, other than the classroom teacher or the Head of School
- You may see children struggling with work, becoming upset or misbehaving. You might also hear/see other information concerning a child while you are helping at school. It is vital that you do not share anything about specific children with friends, family or a child's parent.
- The class teacher has the responsibility of informing parents of any concerns about a child. If you have concerns or questions, please speak to your child's classroom teacher.

I understand that

Parent or volunteer helpers not fulfilling these requirements may be requested to withdraw from helping at the school.

Respect, Honesty, Thoughtfulness, Courage, Responsibility

Self-help, Self-responsibility, Democracy, Equality, Equity, Solidarity



Horndon-on-the-Hill C. of E. Primary School is a proud partner in the Osborne Co-operative Academy Trust

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